

APPOINTMENTS SUB COMMITTEE

Monday, 19 January 2015 at 2.00 p.m.

Room MP701, Town Hall, Mulberry Place, 5 Clove Crescent, London,
E14 2BG

Members:

Councillor Denise Jones (Chair)
Councillor Alibor Choudhury
Councillor Danny Hassell
Councillor Julia Dockerill
Councillor Gulam Robbani

Please Note

- The Human Resources Committee at its meeting on Wednesday 22 October 2014 agreed to establish this Appointment Sub-Committee for the appointment of Service Head, Children's Social Care;
- The Appointments Sub-Committee at its meeting on Monday, 12 January 2015 agreed to shortlist two candidates for interview for the post.

[The quorum for this body is 3 Members]

Contact for further enquiries:

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Web: <http://www.towerhamlets.gov.uk/committee>

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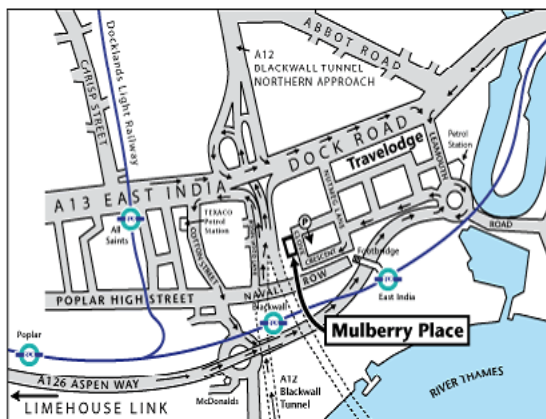
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1. ELECTION OF CHAIR

To elect a Chair for the meeting.

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST

1 - 4

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Interim Monitoring Officer.

4. UNRESTRICTED MINUTES

5 - 6

To confirm as a correct record of the proceedings the unrestricted minutes of the Appointments Sub-Committee held on 12 January 2015.

5. EXCLUSION OF THE PRESS AND PUBLIC

In view of the contents of the remaining items on the agenda, the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985, the Press and Public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part I of Schedule 12A of the Local Government Act 1972.”

EXEMPT/CONFIDENTIAL SECTION (PINK)

The Exempt/Confidential (Pink) Committee papers in the Agenda will contain information which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting please hand them to the Committee Officer present.

6. RESTRICTED MINUTES

To confirm as a correct record of the proceedings the restricted minutes of the Appointments Sub-Committee held on 12 January 2015.

7. APPOINTMENT OF SERVICE HEAD, CHILDREN'S SOCIAL CARE

To consider the report of the Corporate Director, Education, Social Care and Wellbeing containing a shortlist of two candidates for the post of Service Head, Children's Social Care for interview.

Next Meeting of the Committee:

Tuesday, 20 January 2015 at 2.00 p.m. to be held in the Room MP701, Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG

Agenda Item 3

DECLARATIONS OF INTERESTS - NOTE FROM THE INTERIM MONITORING OFFICER

This note is for guidance only. For further details please consult the Members' Code of Conduct at Part 5.1 of the Council's Constitution.

Please note that the question of whether a Member has an interest in any matter, and whether or not that interest is a Disclosable Pecuniary Interest, is for that Member to decide. Advice is available from officers as listed below but they cannot make the decision for the Member. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending a meeting.

Interests and Disclosable Pecuniary Interests (DPIs)

You have an interest in any business of the authority where that business relates to or is likely to affect any of the persons, bodies or matters listed in section 4.1 (a) of the Code of Conduct; and might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or a person with whom you have a close association, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected.

You must notify the Interim Monitoring Officer in writing of any such interest, for inclusion in the Register of Members' Interests which is available for public inspection and on the Council's Website.

Once you have recorded an interest in the Register, you are not then required to declare that interest at each meeting where the business is discussed, unless the interest is a Disclosable Pecuniary Interest (DPI).

A DPI is defined in Regulations as a pecuniary interest of any of the descriptions listed at **Appendix A** overleaf. Please note that a Member's DPIs include his/her own relevant interests and also those of his/her spouse or civil partner; or a person with whom the Member is living as husband and wife; or a person with whom the Member is living as if they were civil partners; if the Member is aware that that other person has the interest.

Effect of a Disclosable Pecuniary Interest on participation at meetings

Where you have a DPI in any business of the Council you must, unless you have obtained a dispensation from the authority's Interim Monitoring Officer following consideration by the Dispositions Sub-Committee of the Standards Advisory Committee:-

- not seek to improperly influence a decision about that business; and
- not exercise executive functions in relation to that business.

If you are present at a meeting where that business is discussed, you must:-

- Disclose to the meeting the existence and nature of the interest at the start of the meeting or when the interest becomes apparent, if later; and
- Leave the room (including any public viewing area) for the duration of consideration and decision on the item and not seek to influence the debate or decision

When declaring a DPI, Members should specify the nature of the interest and the agenda item to which the interest relates. This procedure is designed to assist the public's understanding of the meeting and to enable a full record to be made in the minutes of the meeting.

Where you have a DPI in any business of the authority which is not included in the Member's register of interests and you attend a meeting of the authority at which the business is considered, in addition to disclosing the interest to that meeting, you must also within 28 days notify the Interim Monitoring Officer of the interest for inclusion in the Register.

Further advice

For further advice please contact:-

Mark Norman, Interim Monitoring Officer, 0207 364 4801

John Williams, Service Head, Democratic Services, 020 7364 4204

APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to the Member's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

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Agenda Item 4

LONDON BOROUGH OF TOWER HAMLETS

MINUTES OF THE APPOINTMENTS SUB COMMITTEE HELD AT TIME NOT SPECIFIED ON MONDAY, 12 JANUARY 2015 ROOM MP702 7TH FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE CRESCENT, LONDON, E14 2BG

Members Present:

Councillor Denise Jones (Chair)

Councillor Gulam Robbani
Councillor Alibor Choudhury
Councillor Danny Hassell
Councillor Julia Dockerill

Officers Present:

Jacinta Gasson-Mulcahy (Senior Manager – HR Consultancy)
Robert McCulloch-Graham (Corporate Director, Education Social Care and Wellbeing)
Elizabeth Dowuona (Democratic Services)

1. ELECTION OF CHAIR

Councillor Denise Jones was nominated by Alibor Choudhury and seconded by Councillor Danny Hassell as Chair.

RESOLVED

That Councillor Denise Jones be elected Chair of the Appointments Sub-Committee, established by the Human Resources Committee to consider the appointment of a Service Head, Adult Social Care.

2. APOLOGIES FOR ABSENCE

There were no apologies.

3. DECLARATIONS OF INTEREST

There were no declarations of interests.

4. EXCLUSION OF THE PRESS AND PUBLIC

The Chair **Moved** and it was: -

Resolved:

That in accordance with the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contained information defined as exempt or confidential in Part 1 of Schedule 12A to the Local Government, Act 1972.

SUMMARY OF EXEMPT PROCEEDINGS

5. APPOINTMENT OF SERVICE HEAD, CHILDREN'S SOCIAL CARE

Reasons for urgency and special circumstances given orally by the Clerk and subsequently agreed by the Chair.

The Appointment Sub-Committee considered three candidates for the post of Head of Service, Children's Social Care and agreed to shortlist two candidates for interview for an appointment to the post.

The meeting ended at 3.40pm

Councillor Denise Jones
Chair, Appointments Sub Committee